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DD/S-56-1761  
C202-4889

~~CONFIDENTIAL~~

24 April 1956

CM5 DD/S (PA)

X-01m8

MEMORANDUM FOR: Deputy Director (Support)

VIA : SSA-DD/S

SUBJECT : Miscellaneous Concepts

1. This is to confirm our conversation of 17 April 1956 and to secure in writing your approval or comments for the several items presented below:

OK a. T/O and concept of the SPA-DD/S - this staff is a part of the Office of and reports directly to the DD/S, and shall represent the DD/S on all planning matters to:

OK (1) Support all elements of CIA

OK (2) Assure support operational war planning

OK (3) Perform and support mobilization planning

b. It is requested that confirmation be given of the concept that:

OK (1) The staff be approved at five positions as set forth in the T/O paper presented to you and that the grade of the third planner position be left open.

OK (2) That the staff operate as a single unit, all members being conversant with all phases of the planning effort. This will provide depth in all three fields and assure continuity of effort and knowledge.

OK - however, want to discuss this with Ken Q. (3) That material prepared or originated by the SPA-DD/S will be for the signature of the SPA-DD/S or, when appropriate, the DD/S.

OK - with emphasis on coordination which I think will be the rule rather than the exception. (4) That where appropriate documents will be passed to the SSA-DD/S for his coordination, which will give him an opportunity to offer comments, contrary opinions, or written concurrence.

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2. Agency Planning Staff - suggest that some consideration be given to the formal establishment of a planning staff at the Agency or DCI level and that such a staff could be created by using existing staffs and mechanisms by merely making the Agency Planning Staff a unit composed of the Chiefs of the DD/S, DD/P and DD/I planning staffs. Some member of the Director's office could assume chairmanship of the group or the group could select its own chairman, or the DCI could nominate a chairman from the three named planning chiefs.

*Held off  
on this  
for now.*

3. The undersigned plans in the near future to propose to the DD/S planning representatives that the following modifications to the present planning cycle be considered:

*Be sure  
to consider  
budget cycle.*

a. Request PFC-DD/P modify the planning cycle so that the Country Appendices may be received and reviewed as a whole rather than piece-meal. At the same time the support components are reviewing the Appendices, the SSA staff members will receive copies for their study and retention. When the final Country Programs are presented, the SSA staff members will review the Country Programs, comparing them with the Country Appendices already presented, and where there are no substantial differences, be permitted to sign off for the offices they represent. This will permit the Country Program to be transmitted to the DD/P in a minimum of time. This suggestion, of course, places the SSA staff members somewhat in a position of becoming support planners and thereby creates a double-hat situation. However, it is my opinion that this is desirable and will not in any way interfere with their initial missions, nor will it change presently established coordination with the support offices.

25X1A9A

*K1*  
[Redacted]  
Special Planning Assistant  
to the  
Deputy Director (Support)

*Doug:*

*See notes in margin and proceed  
accordingly.*

*ISI LKW*

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